



OCEANSIDE MUSEUM OF ART

On Call Gallery Preparator

Oceanside Museum of Art – Oceanside, CA 92054

ABOUT OMA

Known for vanguard exhibitions and award-winning education programs, Oceanside Museum of Art (OMA) brings people together to explore the art and stories of Southern California artists. OMA was an early pioneering voice for the arts in Oceanside, and north county San Diego, CA. Since 1997 OMA has been a magnet for learning and a major driver of civic transformation that promotes equity and access along the cultural corridor between Los Angeles and the Baja California Peninsula. OMA's exhibition program is dynamic and robust, surprising visitors with fresh and exciting visual experiences nearly every visit. OMA's programming includes arts education, adult art classes, music, performances, and creative events that appeal to residents and visitors alike. For more information on Oceanside Museum of Art, visit www.oma-online.org.

SCOPE OF WORK

Oceanside Museum of Art is looking for a positive, hardworking individual to join our staff as an on-call Gallery Preparator. This position is responsible for exhibition installations and artwork transportation.

Job Type: On-Call, Casual

Rate: Varies depending on experience, starting at \$20/hr

TYPICAL DUTIES AND RESPONSIBILITIES

- Accountable for physical movement of artwork, crates, large boxes, pedestals, and other gallery furniture
- Pack artwork into crates for shipment and unpack when artwork is received
- Removing installed artwork
- Wrapping artwork for transportation
- Wall preparation: Patching and repairing, sanding repairs, and painting entire surfaces to industry standards.
- Pedestal preparation: Painting and bringing into the gallery from basement storage
- Positioning artwork in the galleries in preparation for the exhibition curator to review
- 2D artwork hanging and 3D artwork positioning/securing
- Lighting

- Hanging vinyl lettering
- Purchasing supplies when necessary (all expenses must first be approved and will be reimbursed/petty cash will be distributed prior to purchase.)
- Assist with the preparation, fabrication, and finishing of certain elements in art pieces for installation
- Support with audio/visual equipment and installations, including projections, media players, speakers, headphones, Bright Sign etc.

SKILLS AND ABILITIES

- Demonstrates good knowledge of standard museum procedures with an emphasis on two- and three-dimensional art/object handling, packing, and crating
- Familiarity with standard industry materials, processes, equipment, and safety protocols
- Familiarity with presentation technology such as media players, digital programming display, audio systems, and projectors
- Proficiency in light carpentry, interior painting, and graphics application
- Operate comfortably on ladders and working overhead.
- Knowledge and experience with battery operated drills and other hand tools, as well as moving equipment such as dollies, lifts, pallet-jacks, and material carts.
- Must be able to lift up to 30 lbs
- Good hand/eye coordination is required, and adept use of hands to safely handle and move collection objects according to the most current approved museum standards.
- Must be able to work as part of a team and have good communication skills and maintain professional working relationships with all staff

MINIMUM QUALIFICATIONS

- Minimum two years experience in an art handling and installation position
- Current driver's license

To apply: submit your application [HERE](#) through our online portal or copy and paste the below URL into your browser:

https://secure5.saashr.com/ta/OMA.careers?ApplyToJob=503668675&full_apply=&jobid=503668675

Oceanside Museum of Art (OMA) is an equal opportunity employer and considers all candidates for employment regardless of race, color, sex, age, national origin, creed, disability, marital status, sexual orientation or political affiliation.